

Application for Employment

Charles River Aquatics
PO Box 534, Needham Heights, MA 02494

Personal Information

Name _____ Social Security # _____
First M.I. Last

Street Address _____ City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

E-Mail Address _____ Date of Birth _____

Are you leagally eligible to work in the U.S.? Yes No *(circle one)*

Have you been convicted of any felony in the past seven (7)years? Yes No *(circle one)*

Availability

Part-time Full-time Position desired _____

When are you able to work? Times.	Monday	Tuesday AM	Wednesday	Thursday AM
		Tuesday PM		Thursday PM
	Friday	Saturday	Sunday	

Professional References

Name	Occupation	How do you know this person?
Address	Phone #	
Name	Occupation	How do you know this person?
Address	Phone #	
Name	Occupation	How do you know this person?
Address	Phone #	

Swim History

What is your personal swimming history?
What experience do you have teaching lessons? Please be specific.

Former Employers

Employer (Name/Address/Type of Business)	Dates Employed	Position	Reason for Leaving
Duties Performed			
Supervisors Name	Phone #	May we Contact?	

Employer (Name/Address/Type of Business)	Dates Employed	Position	Reason for Leaving
Duties Performed			
Supervisors Name	Phone #	May we Contact?	

Educational Data

	Name/Location of School	Circle Last Year Completed				Did You Graduate?		Subjects Studied/Degrees Received. Comments?
High School		1	2	3	4	Y	N	
College/Other		1	2	3	4	Y	N	
Graduate School		1	2	3	4	Y	N	
Currently enrolled in School? Y N	If yes, where?							

Signature

Please Read Carefully Before Signing

By my signature below, I affirm that I have read and understand this application, that I have not withheld any information requested, and that any statements I have made are true and correct. I authorize Charles River Aquatics to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations contacted by Charles River Aquatics to provide any relevant information regarding my current and/or previous employment and I release all persons, schools, employers of any and all claims for providing such information. I understand that misrepresentation or omission of facts may result in rejection of this application, or if hired, discipline up to and including dismissal. I understand that nothing contained in this application, or conveyed during any, interview which may be granted, is intended to create an employment contract. I understand that filling out this form does not indicate there is a position open and does not obligate Charles River Aquatics to hire me. If I am accepted for employment, I understand and agree that lessons run in sessions and will make the commitment to work through a session and give at least 2 weeks notification if I will leave the position.

Signature

Date

Charles River Aquatics is committed to maintaining a smoke free and drug free workplace.

All applicants will receive consideration without regard to race, color, sex, marital status, sexual orientation, religion, age, national origin, disability, veteran status or any other protected category. Charles River Aquatics is an equal opportunity employer. No question on this application is intended for the purpose of limiting or excluding any applicant's consideration for employment on a basis prohibited by local, state or federal law.